



**RC-2020, INC.  
SPRING 2017 BUSINESS MEETING  
MARCH 11<sup>TH</sup>, 2017  
SAN ANTONIO COLLEGES DISTRICT  
MINUTES**

**CEOs Attending:**

Cynthia Bioteau, Leigh Goodson, Deneece Huftalin, Brian King, Bruce Leslie, Marie-Therese McGivern, Liz McIntyre, John Morton, Antonio Perez, Henry Shannon, Jerry Steward, Kathie Winograd.

**WELCOME, CONFLICTS OF INTEREST**

MT McGivern called the meeting to order at 9.30am.

MT noted the apologies received to this meeting and in particular asked that sympathies are extended to Anne Sado and family on the passing of her mother.

MT McGivern welcomed members to the meeting and reflected on the shared learning and collegiality which members had experienced. The richness of the sharing and debate was discussed and the presentations/inputs from the Roundtable Discussion can be found [here](#).

MT McGivern formally thanked Dr. Bruce Leslie and the team at San Antonio Colleges District for the inspirational program which they had delivered.

**AGENDA ITEM 1: MINUTES OF THE RC-2020 FALL 2016 MEETING** [Fall 2016 Minutes](#)

MT McGivern referred to the minutes of the Fall 2016 meeting and asked if they were an accurate record of the meeting.

**ACTION:** A motion was made by Tony Perez, and seconded by John Morton, to approve the Fall 2016 meeting minutes. Motion approved.

## **AGENDA ITEM 2: TREASURER'S REPORT – DR. JOHN MORTON**

Dr. Morton presented the Quarter 1 [Financial Report](#)

Highlights included:

1. Financial position remains positive with \$252,000 in deposit accounts.
2. New banking arrangements. In November 2016, Chase Bank closed the RC-2020 accounts. Drs Bioteau and Morton worked to identify an alternative provider. New arrangements have been in place since February 2017.
3. The Membership target for 2017 is \$100,000 (22 existing members and 2 new members). Due to changing banks, invoices for 2017 have only just been issued.
4. The Sponsorship target for 2017 is \$40,000. \$30,000 has been generated for the Spring meeting. The sponsorship target is to deliver cost neutral meetings. The current approach targets relevant sponsoring partners each paying a minimum of \$10,000 for a 30 minute engagement.
5. Delivering within the full year budget will realise a full year surplus of \$13,000.

### **ACTION:**

A motion was made by Cynthia Bioteau and seconded by Bruce Leslie to note the 2017 Quarter 1 Financial report. Motion approved.

MT McGivern offered thanks to Dr. Morton for his report and to Drs Bioteau and Morton on behalf of the membership for their endeavours to find alternative banking arrangements.

### **AGENDA ITEM 3: MEMBERSHIP REPORT** [Membership Report](#)

Dr. King summarized the written membership report noting the number of current College and Emeriti members. Member dues for the full year were budgeted at \$100,000.

Dr. King confirmed that resignations had been received from:

- Austin Community College
- City and Westminster College
- Cornwall College
- Sydney TAFE

### **ACTIONS:**

Members agreed to reach out to the following prospective members:

- British Columbia Institute of Technology in Vancouver – Anne Sado to reach out.
- CC Philadelphia – Dr. Perez to reach out.
- Cuyahoga Community College – Dr. Shannon to reach out.
- Houston Community College – Dr. Maldonado had confirmed attendance at the Spring 2017 meeting however legislature calendar pressures resulted in cancelling. Dr. Bioteau to reach out.
- LA Community College – Drs King and Shannon to reach out.
- Maricopa Community Colleges – Dr. Perez confirmed that Maricopa Community Colleges will maintain membership and will reach out to Dr. Maria Harper-Marinick with details on the Fall 2017 meeting.
- Miami Dade Community College – Dr. Padron has agreed to host the Spring 2018 meeting. Dr. Bioteau to reach out with specific reference to the Fall 2017 meeting and the benefits of attending/inviting an assistant to attend to aid with planning as they prepare to host in Spring 2018.
- Roxbury Community College – Dr. Perez to reach out.
- San Francisco Community College – Dr. King to reach out.
- Seattle Community College – Dr. King to reach out.
- SAIT Community College – Anne Sado to reach out.
- Dr. Bioteau to identify potential membership from Michigan.
- Dr. Perez to identify potential membership from Iowa.
- Dr. Pittman to investigate membership from Kansas City and Minneapolis.
- Dr. Leslie to investigate membership from Denver.

## **ACTIONS:**

2 Emeritus Membership applications were received.

A motion was made by Brian King and seconded by Jerry Steward to grant Emeriti status to Dr. Paul Sechrist in line with Section 11 of the Bylaws. So approved.

Gillian to connect with fee paying member to seek approval for second request.

MT McGivern asked thanked Dr. King for his report and thanked members for an engaging discussion.

## **AGENDA ITEM 4: OFFICE NOMINATIONS**

Dr. Bioteau's term as President ended on 31 December 2016. MT McGivern as income President invited nominations for the role of Vice President.

A motion was made by Cynthia Bioteau and seconded by Brian King that Henry Shannon would take up the role of Vice President for a 2 year term. So approved.

Drs King and Morton were invited to remain in their roles of Membership Chair and Treasurer.

## **AGENDA ITEM 5: OPERATIONS REPORT – EXECUTIVE DIRECTOR** [Operations Report – March 2017](#)

Gillian summarized her written report noting that particular focus had been given to:

- Planning and delivering the Spring meeting.
- Issuing membership invoices.
- Reaching out to new members and reviewing and updating the membership recruitment collateral.
- Recruiting sponsors for the Spring meeting.
- Continuing to develop the website, introducing the newsletter and the Big Idea concept.
- Scheduling a video conference in advance of the Spring meeting to allow for pre-conference planning.

## **FALL 2017 MEETING, HAWAI'I**

Dr. Morton at the Hawai'i Community College will host the Fall 2017 meeting.

Dr. Morton suggested the conference theme '*How to use cultural practices to embed teaching and learning*'.

Members welcomed this topic and asked that a skype planning discussion is scheduled to take place in September in advance of the meeting: this would allow for further conversation on the conference theme and give members ample time for pre-learning and preparation.

### **ACTION:**

Executive Director to schedule a video conference in September 2017.

MT McGivern, on behalf of the membership extended her thanks in anticipation to Dr. Morton and the team for a thought provoking conference in Fall 2017.

### **ANY OTHER BUSINESS:**

#### 1. Thanks and Recognition

Gillian Magee asked for formal thanks and appreciation to be noted for the hard work and creativity of Michelle Perales and her team in planning and executing the Spring 2017 Meeting.

#### 2. Future Meetings

- The Fall 2017 Meeting will be hosted by Hawai'i Community College: October 11-15.
- The Spring 2018 Meeting will be hosted by Miami Dade Community College: March 7-11.
- The Fall 2018 Meeting will be hosted by Chaffey Community College: October 17-21.
- The Spring 2019 Meeting will be hosted by Oklahoma City Community College: Dates tbc.

### **ADJOURNMENT:**

The meeting adjourned at 11.45 am.